

**RETIREMENT BOARD MINUTES**  
**OCTOBER 08, 2024**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

|                                |                   |
|--------------------------------|-------------------|
| Samuel Breene, Commissioner    | Amie Wood-Wessell |
| Kenneth J. Bryan, Commissioner | Luke Kauffman     |
| Chip Abramovic, Commissioner   | Hilary Buchanan   |
| Bridey Shawgo, Chief Clerk     | Mark Seigworth    |
| Laura Anna                     | Bill Buchna       |
| Rich Winkler                   | Jane Ritchey      |
| Jeannie Ritchey                | Linda Linn        |
| Diona Brick                    | Jeff Lehman       |
| Justin Wolfe                   | Bonnie Summers    |
| Rebekah Deal                   | Kara O'Neil       |
| Laura O'Neil                   |                   |

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

**CALL TO ORDER:**

Commissioner Breene called the Salary Board meeting to order at 4:53 pm

**APPROVAL OF THE MINUTES FROM THE SEPTEMBER 10, 2024 MEETING:**

Jeannie Ritchey, Treasurer made a motion to approve the minutes from the September 10, 2024 meeting, seconded by Commissioner Bryan, aye all.

**PUBLIC COMMENT:**

There was no public comment offered on the agenda as presented.

**RETIREMENT BOARD ITEMS FOR CONSIDERATION:**

The following Retirement Board items were presented for approval by Justin Wolfe:

**The following employees are entering the Retirement Fund System:**

| NAME           | EFFECTIVE DATE | PERCENTAGE |
|----------------|----------------|------------|
| Sabrina Beggs  | 09/01/2024     | 9%         |
| Caleb Stephens | 09/01/2024     | 9%         |
| Katee Snedden  | 09/03/2024     | 9%         |
| Shawn Pierce   | 09/08/2024     | 9%         |
| Todd Martin    | 09/15/2024     | 9%         |
| Laura O'Neil   | 09/23/2024     | 9%         |

**The following persons are withdrawing their contributions plus interest:**

| NAME                    | AMOUNT      | DISBURSEMENT DATE |
|-------------------------|-------------|-------------------|
| Joyce Young             | \$4,153.51  | 10/31/2024        |
| Myranda Cramer          | \$1,030.99  | 10/31/2024        |
| Danielle Sutton         | \$273.53    | 10/31/2024        |
| Amber McMillen          | \$4,338.65  | 10/31/2024        |
| Katelynn Smith (Madden) | \$31,083.95 | 10/31/2024        |
| Ryan Knecht             | \$466.79    | 10/31/2024        |
| Christina Perry         | \$81.62     | 10/31/2024        |

**[Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]**

1.) None to report this month

**Other Business: [Buy – backs; Administrative issues]**

- 1.) **Brandy Mitchell** has chosen to vest her pension funds with the County effective **08/30/2024**.
  - 2.) **Tessa Cervenec** has chosen to vest her pension funds with the County effective **07/30/2024**.
  - 3.) **Danielle Sutton** failed to execute or file pension withdrawal documents within the Retirement Board frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
  - 4.) Because **Amber McMillen** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
  - 5.) Because **Ryan Knecht** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- Commissioner Abramovic made a motion to accept the above items, Commissioner Bryan seconded, aye all.

**OTHER BUSINESS:**

There was no other business presented.

**PUBLIC COMMENT:**

There was no public comment offered.

**ADJOURNMENT:**

The meeting was adjourned at 4:55 pm upon a motion by Jeannie Ritchey, Treasurer and a second by Bridey Shawgo, Chief Clerk, aye all.

Respectfully submitted,

---

Laura E. Anna  
Administrative Assistant

Samuel H. Breene

Kenneth J. Bryan

Albert A. Abramovic

Jeannie Ritchey

Bridey G. Shawgo